

**“Where I’d had huge success, I had narrowed my concentration to ONE thing,  
and where my success varied, my focus had too.”**

**Excerpt from “The ONE Thing”**

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## **Daily Priority Sheet**

The **ONE** most important thing I need to do today is ...

My **work** priority for today is: \_\_\_\_\_

Did I do it? \_\_\_\_\_

When will I? (Plan B) \_\_\_\_\_

My **family** priority for today is: \_\_\_\_\_

Did I do it? \_\_\_\_\_

When will I? (Plan B) \_\_\_\_\_

My **health** priority for today is: \_\_\_\_\_

Did I do it? \_\_\_\_\_

When will I? (Plan B) \_\_\_\_\_

Errands: \_\_\_\_\_

Ideas: \_\_\_\_\_