

Your Furnace Filter:

Furnace filters must be changed monthly if regular filters are used or every 90 days if expensive high efficiency filters are used.

Where is my filter located in my Furnace?

In general the **furnace filter** is located inside the blower compartment.

This will vary with the installation of the Furnace. The HVAC (Heating Ventilating and Air Conditioning) contractor can install an Air clean Box, or cut a slot in the return air duct. There is a possibility that your Furnace or Air Handle will have filters in the central return grill. You do not want to install in both places. When changing the filters in the furnace compartment, **ALWAYS** turn the power off at the main circuit breaker.

Up flow Furnace (air moving upward) Filter is located in the blower compartment (bottom door) adjacent to the cold air return. You have to remove both the top door and then the bottom door. Make sure that when you re-install the bottom door, it goes over the furnace frame so that it engages the safety switch. If not the furnace will not run.

Down flow Furnace. (air moving in downward direction) Filter is located in the upper blower compartment. Most furnaces will have a V shape filter system; the system will take 2 filters. The filters go up into the plenum in a V shape. Make sure that when you re-install the top door, it goes over the furnace frame so it engages the safety switch. If not the furnace will not run.

Horizontal Furnace. Most Horizontal Furnaces will have a slide in Furnace rack, built into the furnace.

Air Handlers. Most Air Handlers will have a built in **furnace filter** rack in the unit. Note most Air Handles will have central returns, which have built in filter grills to accommodate a filter. Check to see that you DO NOT HAVE a filter in the Air Handle and the filter grill. This will cause reduced air flow and higher utility bills.

Changing your **furnace filter** is a simple process. All you need to do is slide the old one out and slide the new one in. Be certain that the air flow arrow points toward the furnace or blower motor.

Changing your HEPA style filter is almost simple. All you need to do is open the front of the media housing and slide the old one out and slide the new one in. Some models require pleat spacers. Don't forget to order them if yours are damaged. FiltersAmerica.com provides OEM (The Manufacturers replacement) and also offers economical generic replacements as well.

Did you know - An annual checkup by a service technician is also a good idea - especially if you have a natural gas system. The technician will check the flues and temperature settings, examine the heat exchanger for cracks, and check the safety mechanisms

